Office Emergency Supplies Checklist

	ITEM	LOCATION
☐	Leather-Palmed Work Gloves	
☐	Safety Googles	
☐	Pry Bar	
☐	Tarp/Ground Cover	
☐	Cord	
☐	First Aid Kit	
☐	Emergency Blankets	
☐	Emergency Drinking Water	
☐	Non-Perishable Food Bars	
☐	Dust Masks	
☐	Whistle with Lanyard	
☐	AM/FM Radio with extra batteries	
☐	Flashlight with extra batteries	
☐	Light Sticks	
☐	Portable Toilet	
☐	Toilet Bags	
☐	Deodorizer Packets	
☐	Toilet Paper	
☐	Sanitary Toilettes and Hand Sanitizer	
☐	Vinyl Gloves	
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